

The Pavilion

N46 CARRICK HILL DRIVE, SPRINGFIELD, SA 5062

WEDDINGS July 2026- June 2027

your happily
EVER AFTER
begins here

Nestled in the beautiful terraced lawns and gardens, The Pavilion at Carrick Hill offers the perfect backdrop for your next event.

An elegant space, with outstanding service to match. Just 15 minutes from the Adelaide CBD, set amongst a unique backdrop, the team and family behind Chianti, Bar Torino and Rozelle's can ensure your event is delivered seamlessly, with mouthwatering food and exceptional service.

With over 40 years of hospitality experience, the team ensures every last detail is catered for, allowing you to simply enjoy your event, the grounds, and the abundance of stunning photography opportunities.

Experience the splendor of our venue for a wedding, engagement party, baby shower, corporate presentation or launch event with a truly unique catering offering to match.

The Pavilion at Carrick Hill sets the stage to make your event unforgettable.



enquire
NOW



what WE offer

Whether it be a wedding, engagement party, baby shower, corporate or launch event, The Pavilion Carrick Hill can offer the perfect backdrop for your next event.

garden wedding ceremony

Choose your garden ceremony setting - whether it be the pleached-pear arbour, cypress pine walkways, orchards, rose beds, tree-lined avenues or lawned terraces.

the pavilion wedding reception

Celebrate with dinner and dancing in The Pavilion overlooking the grounds.



ceremony LOCATIONS

Carrick Hill boasts a myriad of locations for your next event.

3 - The Pavilion

22 - Elms Terrace

20 - Pleached Pear Arbor

15 - Allee

26 - Cypress Terrace



the CEREMONY

locations - cypress terrace, alley, elms terrace, tennis court lawn

garden ceremony

Included in the hire:

- 2 hour booked grounds hire
- 24 white Americana chairs
- Signing table
- Water station (60 chilled bottles)

Saturday \$1650 | Sunday to Friday \$1430

garden ceremony - after 5pm

Speak to us to discuss packaged pricing for ceremony and reception bookings after 5pm.

post ceremony refreshments

Celebrate post ceremony with drinks and canapes within the gardens of Carrick Hill. Speak to us to discuss the opportunities and quote.

conditions - TO MAINTAIN THE INTEGRITY OF THE GARDENS AND HISTORIC HOUSE, PLEASE NOTE...

- no confetti, bio-confetti, rice or confetti-like substances can be used - only natural flower petals or bubbles are permitted
- No open flames (including sparklers and candles)
- 2 hour booked hire includes all setup, packdown and time onsite for photography
- additional grounds hire available (charged at an hourly rate)
- excluding supplied 24 chairs, all setup and packdown is to occur by the hirer/suppliers
- nothing is to be staked into the grounds (including pegs, floral spikes, umbrellas & lawn games)
- no flooring or staging to be placed onto grassed areas
- no marquees or infrastructure permitted
- any music for entertainment purposes in the gardens, must be acoustic and non-amplified
- PLEASE SEE FULL LIST OF T&C's AT END OF THIS DOCUMENT

the RECEPTION

Seated or Standing - Celebrate your wedding in The Pavilion.

the pavilion

CAPACITY

Seated events up to 150 (with dancefloor), 180 (without dancefloor)

Standing up to 220

VENUE HIRE

Venue hire includes your choice of ceiling festoon lighting or fairy lights.

Monday to Thursday \$2000

Friday & Sunday \$3900

Saturday \$5000

WINTER WEDDINGS

Speak to us to discuss packaged pricing for June to August.



reception CATERING

Whether it be seated or a standing, let us help curate the perfect menu for your reception.

canape 3 hour food service
Includes 10 x Canapes
Your wedding cake served as canape
\$100 pp

set menu Includes 2 x Canapes*,
Bread & Butter, Set Entree,
Set Main, 1 x Side,
Your wedding cake served as dessert.
\$120 pp

shared menu Includes 2 x Canapes*,
Bread & Butter, 2 x Shared Entrees,
2 x Shared Mains, 1 x Side,
Your wedding cake served as dessert.
\$140 pp

alternate serve Includes 2 x Canapes*,
Bread & Butter,
Alternately served Entree & Mains, 1 x Side,
Your wedding cake served as dessert.
\$125 pp

guest's choice Includes 2 x Canapes*,
Chocie of 2 x Entrees
2 x Mains, 1 x Side,
Your wedding cake served as dessert.
\$170 pp



add ONS

Additional Canapes + \$9 PP

Sides + \$5 PP

Dessert + \$18 PP

Gelato CART

Treat your guests by adding a Gelato Cart to your celebrations

Your choice of 5 flavours

served over 90 minutes.

serves up 80 pax \$1100

Guests over 80 pax additional \$5pp

* Canapes are served outdoors. Speak to us to discuss alternatives if concerned about inclement weather.
Sunday & public holidays incur a 10-20% surcharge on food & beverage packages and staff charges.

beverage PACKAGES

house beverage package

- Frankie Sparkling Brut
- Emmalene Sauvignon Blanc
- Yalumba 'Eden Valley' Chardonnay
- Hesketh Pinot Noir
- Frankie Shiraz
- Peroni Rosso
- Coopers Mild
- Soft Drinks
- Purezza still and sparkling water

6 HRS - \$85 pp

bespoke beverage package

- Soft Drinks
- Purezza still and sparkling water

select 5 of the following wines

- Padthaway Estate 'Eliza' Blanc de Blanc
- Shaw + Smith Sauvignon Blanc
- Rieslingfreak No.3 Riesling
- Murdoch Hill Chardonnay
- Mazi Grenache Rosé
- Stoney Rise Pinot Noir
- Ministry of Clouds Grenache Blend
- Yangarra Circle Shiraz

select 3 of the following beers

- Peroni Rosso
- Coopers Mild
- Coopers Pale Ale
- Corona
- Barossa Cider Co. Apple Cider
- Pirate Life South Coast Pale

6 HRS - \$120 pp

add ONS

keep the party going - add additional time

- House beverage pack + \$10 pp, Per Hour
- Deluxe beverage pack + \$15 pp, Per Hour

celebrate with champagne

Upgrade to NV Taittinger Brut Réserve Champagne for \$90 per bottle on top of the package.

lift your spirits - \$25 pp

Two hour service of your choice of 4 of the following spirits, served after main course.

- Ketel One Vodka
- Tanqueray Gin
- Johnny Walker Black
- Sailor Jerry Spiced Rum
- Patron Silver Tequila
- Buffalo Trace Bourbon

sealed with a spritz - \$20 pp

Your choice of Spritz served to your guests for 60 minutes

- Limoncello Spritz
- Aperol Spritz

*All prices quoted are in conjunction with and during beverage



kids MENU

Children 12 years and under can enjoy:

- Choice of Pasta Napoletana or Chicken & chips
- Vanilla Ice cream
- Purezza still & sparkling water, soft drinks

\$50 pp

crew MEALS

To ensure all of your suppliers are catered for on the day, we offer a crew package:

- Bread and butter
- Main Course served following the guests mains
- Purezza still & sparkling water, soft drinks

\$70 pp

preferred SUPPLIERS

The Pavilion works closely with a number of premium wedding suppliers in South Australia. Our Event Manager can assist you in finding the perfect team to guarantee a memorable day. Please speak to us for more details.

parking AND *access*

Guest parking is available onsite. Accessible carpark are located next to The Pavilion. The grounds are open to the public Wednesday to Sunday and Public Holidays from 10am to 4:30pm.

next STEPS

Contact us to arrange a tour of The Pavilion and grounds.

Tentative bookings can be held for your preferred date for 5 working days.





planning YOUR *big* DAY

today

1. Book your site tour - Join us for a complimentary 20 minute tour.
2. Secure your wedding date (tentative bookings are held for a maximum of 5 days)
 - To secure your booking and date:
 - sign the contract provided with our terms & conditions
 - pay your deposit & ceremony fee (if applicable) - this will be invoiced.
3. Once your booking is confirmed, we invite you to book your initial 'Planning' meeting with our Event Coordinator to start planning your day. (You are welcome to have your Wedding Planner join us.)
 - Discuss options with us regarding:
food and beverage / floorplan / preferred suppliers

** This initial planning meeting can be booked as soon as your booking has been confirmed. We recommend no later than 8 weeks prior to your event.

3-4 months prior

1. Book your 'Follow Up' meeting with our Event Coordinator to discuss:
 - Draft floorplan & setup
 - Your supplier details & bump in/out
 - Food & beverage selections
 - Timings for your reception
2. You will receive an invitation to a complimentary Menu Tasting, which we hold quarterly
3. Pay your 2nd deposit, due 90 days prior to your event (25% of the total estimated cost of your wedding is required).

6 weeks prior

1. Confirm your final menu - make your final selections for your food menu and beverages.
2. Pay your 3rd deposit, due 45 days prior to your event (an additional 50% of the total estimated cost of your wedding is required)

21 days prior

1. Schedule your final 'Run Through' meeting. At this meeting you will need to provide:
 - Confirmed guest allergies/Dietary requirements
 - Final guest numbers
 - Final seating plan
 - Bump in and Bump out times
 - Your supplier list
 - Finalised event day timings/ Running schedule

**These details must be confirmed no later than 21 days prior to your event

14 days prior

1. Full and final payment is due. This will reflect your final confirmed guest numbers and final menu and beverage selections.
2. Credit card details must be provided (complete the credit card pre-authorisation) for incidentals and any additional charges

terms AND conditions

THE SITE

Carrick Hill is a Government operated site. Though we aim to do our utmost to accommodate your requests, we are bound by the guidelines and stipulations of Carrick Hill and the State Government.

BREACH OF TERMS

If the terms and conditions of hire are not adhered to, a penalty fee may be charged to rectify the breach of terms through the credit card pre-authorisation.

TENTATIVE BOOKINGS

Tentative bookings will be held for 5 business days before being released for resale. The Pavilion will not take responsibility if booking confirmations or deposits are not received within this timeframe and the space has been re-allocated.

TO SECURE YOUR BOOKING

To secure your booking, you must:

- sign the booking contract; and
- pay a non-refundable deposit of \$4000 plus any ceremony fees.

KEY DEADLINES

To ensure the smooth delivery of your event, the following details must be finalised and provided to The Pavilion by the Client:

21 days prior:

- Final guest numbers, including children, crew meals
- Final dietary requirements.
- Final Food and Beverage Selections
- Supplier contact list and all bump-in/bump-out requirements.

14 days prior:

- Full and final payment
- Credit card pre-authorisation for incidentals and additional charges.

SUNDAYS and PUBLIC HOLIDAYS

Sunday events will incur a 10% surcharge and public holidays will incur a 20% surcharge on Food and Beverage Packages and staff charges.

MENU SELECTIONS

Final confirmation of your menu selections are required 21 days prior to your event. We offer a shared set tasting menu for two, complimentary, at one of our bi-monthly tastings. Bookings are essential.

PRICING and AVAILABILITY

Prices are correct at the time of quotation, these prices are valid until June 2027. Due to fluctuating market conditions, we reserve the right to change prices at our discretion. Prices include GST unless otherwise stated. We reserve the right to change or withdraw any items or services for sale up to and including at the time of the event. We will advise you of any changes that need to be made and endeavour to replace the item with a suitable alternative. We will not be liable for impact to the client or its customers as a result of price changes, menu or service changes.

DIETARY REQUIREMENTS

Dietary requirements are required 21 days prior to your event. We will make best efforts to cater for dietary requirements and food allergies, however we cannot guarantee that meals provided are to exact specifications. Our kitchens contain traces of ingredients that some guests may be allergic to. If dietary requirements and food allergies are of a serious nature, we recommend guests provide their own meals.

CREW MEALS

All crew meals must be confirmed 21 days prior to your event. All crew meals are charged at \$70 PP.

LATE NOTIFICATION or CHANGES

The late provision of information to The Pavilion may incur an administration fee.

Any changes to menu, beverage, or other selections made after the due date may incur additional fees.

CREDIT CARD

SURCHARGE: All credit card payments are subject to a surcharge of 1-3%. Please note that the credit card fees are not refundable.

PRE-AUTHORISATION: A credit card pre-authorisation must be supplied 14 days prior to your event to cover incidentals, additional charges and damages.

CANCELLATIONS

Cancellation or part cancellation of an event must be received in writing. In the event of a cancellation, the booking deposit and other monies paid will be forfeited according to the following:

CEREMONY

If a ceremony booking is cancelled more than 90 days before the booked date, you will be refunded 50% of the total ceremony fee. No refund will be provided for cancellations that occur within 90 days of the nominated ceremony date.

RECEPTION & POST CEREMONY CANAPES

If the booking is cancelled 90 days before the event, a cancellation fee of 25% of the total estimated value of the event is payable. If a cancellation occurs within 14 days or less, 80% of all costs are payable.

Any hire equipment arranged on your behalf will be subject to the terms and conditions of the external suppliers engaged by The Pavilion, and you will be responsible for any fees or charges imposed by those suppliers.

terms AND conditions

ALCOHOL

Only beverages provided by The Pavilion may be consumed, unless otherwise pre-arranged. Alcohol is not permitted to be consumed by the client or customers outside of the licensed hire area.

We cannot guarantee vintages or availability of all wines in each beverage package.

In The Pavilion licensing is as follows

- Sunday to Thursday - Last drinks will be served at 10.30pm, license ends at 11pm
- Friday + Saturday - Last drinks will be served at 11.30pm, license ends at Midnight.

The Pavilion reserves the right (under the Liquor Licensing Act 1997) to refuse service of alcohol to intoxicated or disorderly patrons. These patrons may also be asked to leave the premises. Through the Liquor Licensing Act, we have a duty of care for staff and patrons and we therefore act accordingly. We do not supply Liquor to persons under 18 years of age and therefore reserve the right to request suitable identification. Any adult supplying alcohol to a minor will be removed.

CATERING

Catering for all events and functions at Carrick Hill is provided by The Pavilion. Self-catering is not permitted on the site.

THEMING, STYLING, HIRE EQUIPMENT

The Client must provide a comprehensive supplier contact list for all businesses and individuals engaged for the event, enabling The Pavilion to coordinate scheduling with ease.

All third-party suppliers must liaise directly with The Pavilion to confirm delivery and bump-in/bump-out times, with all arrangements finalised no later than 21 days prior to your event.

All theming, décor and hire items must be delivered, installed and removed within your booked venue hire period.

ACCESS, DELIVERY and COLLECTION

Venue access for wedding set-up is available from 10:00am on the day of your event. Early access may be available upon request, subject to availability and applicable fees.

All hire items, theming and decorative pieces must be collected immediately after the event, unless an alternative collection time has been pre-approved. Items left onsite without approval may incur cleaning or removal charges.

PLACE CARDS, MENUS and FAVOURS

We welcome place cards, menus and guest favours for table settings. Place cards must be sorted by table, clearly labelled, and delivered prior to your event to ensure seamless placement. Please note that The Pavilion is unable to store items outside the approved delivery window.

CLEANING

General cleaning is included in the cost of the function. If cleaning requirements following the event are deemed excessive, additional cleaning charges will be incurred. All rubbish from bump in, or guests must be removed from the site.

CONFETTI

No confetti, bio-confetti, rice or confetti-like substances are permitted in the gardens or venue spaces. Natural flower petals and bubbles only, may be used in the gardens and grounds.

EQUIPMENT

All electrical equipment brought onto the grounds or into The Pavilion must be tagged and tested in accordance with current Occupational, Health, Safety and Welfare regulations.

AV and ENTERTAINMENT

PAVILION: We provide a projector, retractable screen and microphone. We do not take any responsibility for AV connectivity. Please contact our preferred AV company to ensure your connectivity requirements and for any further AV equipment supplies and needs.

Speakers in The Pavilion provide background music. Your requested content can be projected through our system. DJ's or bands will need to provide their own equipment. The Pavilion reserve the right to lower or stop any music if it considered too loud for local residents bordering the property. Clients must comply with any volume requests made by The Pavilion.

GARDEN: Garden ceremonies are permitted a small PA system for

the celebrant or MC. Any music for entertainment purposes in the gardens must be acoustic and non-amplified. Carrick Hill reserves the right to stop any music if it considered too loud for other visitors or local residents bordering the property. Clients must comply with any volume requests made by The Pavilion

DANCE FLOOR

We recommend the installation of a dance floor area if you are having a DJ or band. We can recommend a preferred supplier to assist. A cleaning fee may apply if no dance floor is installed.

PRINTED MENUS

We include A5 printed menus on light weight GSM card, one per person. You are welcome to provide your own and we will provide by email menu and wine details, however please check prior to printing as descriptions may vary season to season.

LINEN

We will provide a base range of linen tablecloths and napkins. Please ask if you would like to discuss an alternative option with our supplier. Fees may apply for the change of linen. If you would like to theme our napkins, (ie. by tying a ribbon or place card) please arrange to collect from The Pavilion up to one week prior to the function date. Themed napkins must arrive 3 days prior to the function, folded/rolled ready for placement on tables.

SMOKING

No smoking is permitted in the garden, inside Rozelle's or The Pavilion. There are designated smoking areas. Please check with staff and ensure your MC communicates this information to your guests.

DAMAGES

You and your guests are financially responsible for damages to property or equipment caused whether accidental or otherwise. This includes damage to the interior and exterior of buildings, property of The Pavilion, gardens, grounds, walls and flooring (including use of 3M hooks, items suspended from the ceiling and excessive soiling of the carpet

terms AND conditions

DISCLAIMER

We will not be liable for any loss, injury, theft or damage of personal goods brought to the venue by clients or guests of the clients.

SECURITY

Security is charged at a direct cost for each event of \$400 for 4 hours minimum engagement (prices are quoted and may vary based on a formal quotation). Security may be required throughout your event with a ½ hour either side of your start and finish time.

MARQUEE or INFRASTRUCTURE

No marquees or infrastructure are permitted on the grounds. The Pavilion shall not be liable for the cost of any additional umbrellas that may be required in the event of wet weather, significant or the like. We strongly recommend setting aside a contingency to cover these costs should they be required.

PHOTOGRAPHY

It is the responsibility of the client to ensure photographers booked for their event are aware of the booking times and that they are strictly adhered to. Photographs can be taken anywhere within the grounds only provided there is not another booking in the area and it is within the booking time. As Carrick Hill is a Government site, the use of drones are not permitted.

PUBLIC AREAS

Please note that Carrick Hill is open to the public from 10.00am to 4.30pm Wednesday to Sunday and Public Holidays. No inconvenience shall be permitted to other public visitors to Carrick Hill. Exclusive use of the garden and grounds is not possible during these open hours. However, reasonable action will be taken to ensure your area remains private during your hire period.

THE PAVILION BALCONY

Please note that the licensed capacity on the balcony of The Pavilion reduces to 20 guests after 10:00pm.

Music outdoors must stop at 9:00pm.

The balcony doors must be closed and remain closed at 10:00pm.

FALSE ALARM FEE- MFS METROPOLITAN FIRE SERVICE

Should either you as the hirer, or an event attendees falsely trigger the buildings smoke/fire alarm(s), causing the MFS to attend the building, the false alarm call-out fee (set by the MFS) will be recovered from you.

FIRE and SPECIAL EFFECTS

Special Effects such as smoke machines, dry ice machines, candles, sparklers, gas cylinders, explosive devices or any items with a naked flame are strictly prohibited from use outdoors.

Special effects are only permitted in The Pavilion when administered by pre-approved vendors. Only these approved vendors may supply or operate any special effects.

Enclosed candles are permitted in The Pavilion excluding MFS classified, Catastrophic Fire Days.

Equipment, fittings or materials must not be placed in a position that will obstruct designated exit points. The hirer will take all reasonable precautions against any loss or damage by fire.

WEATHER POLICY

In the event that Carrick Hill experiences inclement weather that a booking may deem affects a ceremony, reception or an event, The Pavilion unfortunately can not guarantee an alternative location for the event to be held.

The Pavilion reserve the right to reschedule, rebook or relocate an event held in the grounds if we deem it necessary for the safety of staff and guests.

EXTREME EMERGENCY

In the unlikely event that Carrick Hill is shut down because of an extreme emergency, Carrick Hill and The Pavilion reserve the right to cancel the event booking and will refund monies paid. We will provide as much notice of any cancellation as possible.

CATASTROPHIC FIRE DAYS

Carrick Hill is located in an area that may be impacted by MFS classified Catastrophic Fire Days in the warmer months. In the event that your booking falls on a Catastrophic Fire Day, every attempt will be made to keep the property open for the booked function and that every safety precaution is taken. Should it be deemed too dangerous to permit the booked function to proceed at the required time, Carrick Hill will give as much notice of the cancellation as possible and alternative dates will be provided so the event can be rescheduled.

RESTORATION WORK AT CARRICK HILL

Carrick Hill is a historic site and, by necessity, from time to time requires restoration and maintenance work. This work will usually be carried out during the closure of the site in July each year, however some work may not be possible during the July timeframe and may be scheduled during other months of the year. Normal operations and events will continue during these times. From time to time Carrick Hill may have scaffolding, hoardings and other structures erected for safety purposes, outside the building.

OUR COMMITMENT TO THE ENVIRONMENT

We take our environmental responsibilities seriously. We have a proactive approach towards reducing our carbon footprint and creating a sustainable environment. Dogs (and other animals) are permitted in the formal gardens at Carrick Hill. Animals must be on a leash / restrained at all times. Animals are not to enter the bushland area.

SOCIAL MEDIA and PUBLICITY OPPORTUNITIES

We may be presented with publicity opportunities to promote events through our public relations and social media networks. We will ask you at time of confirmation if you are happy for us to include the fact we are hosting your event.